

PROPERTY & RECREATION COMMITTEE MEETING MINUTES
September 23, 2019

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on September 23, 2019. The meeting was called to order by June Chartrand at 5:30 p.m.

Members Present:

June Chartrand, Chairman
Lonnie Mosley, Asst. Chairman
Steve Gomric
Scott Tieman
Jana A. Moll
John West

Members Absent:

Kenneth Sharkey

Others Present:

Debra Moore, Director of Administration
Dorothy Meyer, Executive Secretary
Herb Simmons, EMA Dept.
Tim Pruett, Rhutasel and Assoc.

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Gomric and seconded by Mr. Tieman to approve the Meeting Minutes from August 19, 2019. Motion passed unanimously.

Ms. Meyer gave the Revenue Report. Revenue share for Property and Recreation from August through September is \$96,767.51. Expenses for this period total \$83,736.37. MEPRD's share for this period is \$175,535.02. Cash balance for Property and Recreation Committee is \$2,968,295.26.

A motion was made by Mrs. Moll and seconded by Ms. West to approve the Revenue Report given by Ms. Meyer. Motion passed unanimously.

Ms. Meyer summarized the following Committee reports:

- August/September 2019 report from Mr. Norman Touchette: A copy of the report of visits to the various park sites and the mowing report was distributed.
- Silver Creek Preserve:
Mr. Isbel reported on September 17, 2019 that there are currently no problems.

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- Trinity Services:
Sarah of Mike Lowry's office at Trinity Services reported on September 17, 2019 that the residents are still doing cleanup at Silver Creek Preserve two to three days a week as weather permits. Pizzas were delivered to volunteers on September 6.
- St. Clair County Parks Grant Commission:
The usual completion of projects, requests for extensions and payment of invoices for Cycles 24 and 25 have been processed during the last month.
- 2017, 2018 and 2019 Park Projects:
Requests for payments have been processed during the last month on various projects.
- Rhutasel & Assoc. submitted an invoice for \$1,305 for an installment payment of their contractual services.
- Rhutasel & Assoc. submitted an invoice for \$6,000 for an installment payment of their contractual agreement.
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- Sikorski Signs submitted an invoice for \$1,750 for signage at St. Ellen Mine Park. The invoice has been submitted for payment.

Mr. Pruett reported that the sign at St. Ellen Mine Park has been completed. He also advised that paving is complete and all walking trails have been surfaced at Engelmann Farm, and all remaining funds from the \$50,000 grant were used to complete the interior loop and install three benches.

A motion was made by Mr. Gomric and seconded by Mr. Tieman to approve the reports given by Ms. Meyer and Mr. Pruett. Motion passed unanimously.

Herb Simmons advised that the Parks Grant Committee will meet on October 1, 2019.

A motion was made by Mr. West and seconded by Mr. Gomric to adjourn the meeting at 5:35 p.m. Motion passed unanimously.

Respectfully submitted,

June Chartrand, Chairman
Property and Recreation Committee